

Camera Policy

Version 3.0

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Version History

Version	Date	Notes
1.0	Feb 2011	Adopted Document
2.0	March 2014	Reissued with amendments
3.0	March 2016	Reviewed and updated

STUDENT 'DIGITAL, MOVIE & FILM' CAMERAS

STUDENT USE POLICY

Safe and supportive environment and student welfare

Students are not permitted to take pictures on any device (stills or movie) at school or during school events other than the following:

1. Excursions where a teacher has given his/her specific, written permission
2. When special exemptions have been given by individual teachers for specific educational tasks (e.g. Science project, Food technology assessment) or school events (e.g. Café night)

In the above instances, teachers must complete a "camera pass" to be worn by students on lanyards (see Attachment A)

Any other use should be referred to the Principal for approval.

In all of the above cases, students are to respect the privacy of other students and staff or the device may be confiscated.

Students are instructed **NOT** to bring cameras/devices to school unless specific teacher permission, as indicated above, has been granted. RCC will not take responsibility for any cameras/devices stolen or damaged.

Should a student have a legitimate reason to bring a camera/device to school, safekeeping will be provided at the front office.

Misuse

The misuse of a camera, smartphone, ipod, MP3 player, or any other device capable of taking stills or motion pictures will result in the device being taken from the student.

The initial confiscation will be until the end of the school day. Further violations will result in confiscations of up to a week. Support from parents in these matters is desirable; however, if a parent requires their child's device to be returned, they may come in and collect it following a brief meeting with the teacher involved or Principal.

CAMERA PASS

Permission has been granted to:

to take photos/video (delete as appropriate)
for the following purpose/event

On _____ (Date)

Signed _____
(Teacher)